

CITY OF PORTSMOUTH, NEW HAMPSHIRE  
PORTSMOUTH CABLE AND BROADBAND INTERNET COMMISSION



**PUBLIC MEETING MINUTES**

Thursday, June 6, 2024 at 4:00 p.m.

Legal Department Library, City Hall, 1 Junkins Avenue., Portsmouth, NH

Attendees: Rob Capone (Capone), Jeff Abrams (Abrams), Gary Lowe (Lowe) and Suzanne M. Woodland, Deputy City Manager / Regulatory Counsel (DCM)

Attendees via Zoom: Luis Rodriguez (Rodriguez)

Absent: Amrishi Chicooree

- I. Call to Order - The meeting was called to order at 4:07 p.m.
- II. Discussion of Comcast Franchise Renewal - (Cable Commission will move into Non-Public Session for purposes of discussion with Legal Counsel Pursuant to NH RSA 91-A:3, II (I)):  

At 4:07 p.m., **Motion** by Lowe to move into Non-Public Session for purposes of discussion with Legal Counsel pursuant to NH RSA 91-A:3, II (I). Seconded by Capone. All in favor, the motion was approved.

At 5:05 p.m., **Motion** by Capone to exit the non-public session and return to public session and seal the minutes of the non-public session. Seconded by Lowe. All in favor, the motion was approved.
- III. Approval of minutes of the March 19, 2024 meeting (Public and Non-Public):  
**Motion** by Lowe to accept the minutes of the March 19, 2024 meeting. Capone seconded. All in favor, the motion was approved.
- IV. Approval of the minutes of the April 10, 2024 meeting (Public and Non-Public):  
**Motion** by Lowe to accept the minutes of the March 19, 2024 meeting. Capone seconded. All in favor, the motion was approved.
- V. Discussion of Comcast Franchise Renewal – Status of Negotiations and Next Steps: **Motion** by Lowe to finalize the Franchise Agreement and move to City Council. Capone seconded. All in favor, the motion was approved.
- VI. Other Business: **Motion** by Abrams to appoint Lowe as alternate to the Cable Advisory Committee. Seconded by Capone. All in favor, the motion was approved.
- VII. Public Comment, if any: None
- VIII. Other Business: None

IX. Adjournment: **Motion** by Capone to adjourn meeting. Seconded by Lowe. All in favor, the motion was approved. Meeting adjourned at 5:10 p.m.

Prepared by: Barbara Zulkiewicz

Approved on: January 22, 2025